

DWELLING PLACE OF GRAND RAPIDS
EXECUTIVE COMMITTEE
May 14, 2019
Approved June 11, 2019

MEMBERS PRESENT Annamarie Buller, David Byers (via phone), Juan Daniel Castro, Rick Stevens, Larry Titley, Renee Williams (via phone)

MEMBERS ABSENT Francine Gaston

STAFF PRESENT Zoe Post, Dennis Sturtevant

The meeting was convened at 8:04 AM by Ms. Buller.

APPROVAL OF MINUTES **Minutes of the Dwelling Place Executive Committee meeting of April 9, 2019 were approved by motion of Larry Titley, supported by Juan Daniel Castro and carried unanimously.**

NTI SLOTS FOR BOARD MEMBERS TO NEW ORLEANS IN AUGUST Given the large number of slots Dwelling Place has for NeighborWorks Training Institutes this year (13 remaining), Mr. Sturtevant has invited community partners LINC UP and Genesis NPHC to each use one of these slots. How to divide the rest of the slots between staff—particularly those requiring courses for professional certifications—and Board members will be discussed at the June Board meeting.

AGGREGATED BOARD ATTENDANCE SHEET Ms. Post explained the updated Board attendance sheet, which notes attendance percentages for Board and committee meetings, as well as an overall attendance rate; all numbers falling below a 70% threshold were highlighted. In the future, the Committee will distribute this sheet at the start of the calendar year for the Board to consider as they determine committee composition.

ANNUAL MEETING IN JUNE The Committee added the following items to the annual meeting agenda:

- Corporate video
- Update from Andre Butler, NeighborWorks Relationship Manager
- Conflict of interest renewal (pending finalization of the policy at the upcoming Governance Sub-committee meeting)
- Thank-yous to retiring Board members Pete VanderVeen, Mike McDaniels, and LaTarro Traylor
- Board slate/elections
- Ratification of previous year actions by affiliate corporations
- Audit information from Beene Garter
- Board and committee attendance sheet

UPDATES **Upcoming Events**
A September event titled, “Our Westside Story,” is being developed to highlight the work Dwelling Place is doing in various projects on the west side of Grand Rapids. Sponsorship interest for the event will be combined with Dwelling Place’s 40th anniversary celebration in 2020. The event committee plans to use ticket sales to raise money for three neighborhood associations in the area.

Heartside White Paper (FUSE and economic development)

Continued interest in the FUSE project has led to a separate focus group on business development with Public Sector Consultants, and a conversation with the Director of the Corporation for Supportive Housing. Continued funding from foundations will be sought out to cover costs associated with the technical assistance for implementing this project.

Current projects

Despite some delays and framing issues at Harrison Park, all current projects are now on schedule.

New potential projects

Jim Tischler met with the RED & Asset Management Committee to discuss a possible modular housing development on a Muskegon Heights site owned by the Michigan Land Bank. The RED Committee will continue to review this project and send any recommendations to the Board for approval.

ADJOURNMENT

The Executive Committee entered closed session at 8:52 AM to discuss Board elections. Ms. Buller reported the following Board slate recommendations:

By motion of Larry Titley and support from Rick Stevens, the Executive Committee unanimously recommended Annamarie Buller for Chairperson.

By motion of David Byers and support from Larry Titley, the Executive Committee unanimously recommended Juan Daniel Castro for Vice Chairperson.

By motion of Larry Titley and support from Rick Stevens the Executive Committee unanimously recommended David Byers for Treasurer.

By motion of Annamarie Buller and support from Juan Daniel Castro, the Executive Committee unanimously recommended Francine Gaston for Secretary.