

DWELLING PLACE OF GRAND RAPIDS  
RESIDENT ENGAGEMENT COMMITTEE

July 16, 2019

*Approved August 13, 2019*

**MEMBERS PRESENT** Annamarie Buller, Leah Carpenter, Thomas Carpenter, Tommie Wallace

**MEMBERS ABSENT** Marvin Thomas

**STAFF PRESENT** Jessica Beeby, Kim Cross, Heather Ibrahim, Zoe Post, Jenn Schaub, Latrisha Sosebee, Dennis Sturtevant, Alonda Trammell

The meeting was convened at 12:02 AM by Ms. Buller.

**APPROVAL OF MINUTES** **Minutes of the Resident Engagement Committee meeting of June 18, 2019 were approved by motion of Tommie Wallace, supported by Thomas Carpenter and carried unanimously.**

**REVIEW OF UPDATED COMMITTEE DOCUMENTS RECOMMENDED FOR BOARD APPROVAL** The Committee made some final changes—largely wording and punctuation—to the revised documents. Discussion about the Resident Engagement Budget Request made apparent the need for more substantial edits, particularly surrounding documentation of grants and how to include both narrative descriptions and specific, financial data in the budget request.

The Resident Governance Procedures and sample organizational structure also required updates, such as outlining diversity and inclusion initiatives. Since the programs described within these documents are necessary for grant compliance, Mr. Sturtevant and Ms. Schaub will review those requirements and ensure they are adequately addressed in both written and implemented procedures.

**The Committee decided to suspend its recommendation of all documents to the Board until all edits have been finalized.**

**FORMING A FUTURE AGENDA AND WORK PLAN** The Committee will use the results of the resident survey to form future meeting agendas. This may include overall impressions, as well as exploring what factors affected especially high- or low-scoring properties.

**NEXT MEETING** The next meeting of the Resident Engagement Committee is scheduled for Tuesday, August 13, 2019 at 12:00PM.

**ADJOURNMENT** The Resident Engagement Committee was adjourned at 12:22 PM by Annamarie Buller.