

DWELLING PLACE OF GRAND RAPIDS

EXECUTIVE COMMITTEE

August 13, 2019

Approved September 10, 2019

MEMBERS PRESENT Annamarie Buller, David Byers, Juan Daniel Castro, Rick Stevens, Larry Titley, Renee Williams (by phone)

MEMBERS ABSENT Francine Gaston

STAFF PRESENT Zoe Post, Dennis Sturtevant

The meeting was convened at 8:07 AM by Ms. Buller.

APPROVAL OF MINUTES **Minutes of the Dwelling Place Executive Committee meeting of July 9, 2019 were approved by motion of Larry Titley, supported by Juan Daniel Castro and carried unanimously.**

REVIEW OF AUGUST BOARD MEETING EVALUATION Ms. Post introduced an analysis of Board meeting assessments from the past three meetings that ranks eleven criteria in order based on the overall percentage of positive responses (Agree or Strongly Agree). Highest scoring items were #1 and #9, concerning background materials and meeting facilitation, respectively; the lowest scoring items were #6 and #8, concerning a diversity of opinions expressed and assigned next steps. Comments suggested concern over the large amount of content for the hour and a half meeting time.

The Committee discussed ways to address these concerns—longer meetings, providing an executive summary, limiting the number of staff in attendance—and ultimately opted to create a rolling agenda with time-sensitive items first and subsequent items to address as time allows. The Committee will review agenda items in advance of the Board meeting and determine how best to present them to the Board and allow sufficient time for discussion.

The Committee also considered essential themes to put before the Executive and Governance Committees, including term limits, the CEO search process, adjusting committee descriptions, and the addition of Board/committee members. These items will be added to future agendas.

ONBOARDING STATUS FOR NEW BOARD MEMBERS Mr. Castro plans to meet with Mr. Segovia on Friday and Mr. Byers will meet with Ms. Erickson next week to discuss the Board orientation materials.

A list of all Dwelling Place properties categorized by type and geography was distributed; mentors can share this with new Board members to select properties to tour. Other Board members will be invited to join these tours.

**PRELIMINARY
PROPOSED
OCTOBER BOARD
MEETING**

Diversity Equity and Inclusion Plan Review: The DEI Committee will present the plan to the Board as a separate agenda item and solicit feedback. The Committee will then review and edit the Plan and return it to the Board for approval at the December meeting.

Presentation from Community Building & Engagement Department: Staff will give an update on departmental activities, focusing especially on the motivation and purpose behind CB&E activities and how they are informed by DEI issues.

Review & Approval of Resident Engagement Committee Restructure: The REC will make a recommendation to the Board to prompt discussion as a separate agenda item.

The Board attendance sheet will be distributed as part of the Board packet but not included in the agenda.

ADJOURNMENT

The Executive Committee entered closed session at 9:22 AM.