

RESIDENT ENGAGEMENT COMMITTEE DESCRIPTION

Board Approved Unknown
Amended 10.02.2019



DESCRIPTION

The Chairperson of the Board shall appoint a Resident Engagement Committee consisting of no fewer than three (3) residents of Dwelling Place properties and at least three (3) Directors. The Committee may also include other non-Director persons whose experience with resident engagement, community/neighborhood organizing or leadership development programs may assist the Committee and the Board in the performance of their oversight responsibilities for Resident Engagement programs. The Co-Directors of Community Building and Engagement and the Director of Support Services shall serve as staff to the Committee. The Committee shall also include the Chief Executive Officer and may include other staff with assigned responsibilities to the committee by the Chief Executive Officer. The Chairperson of the Board shall appoint the Chairperson of this committee. A majority of the Committee members shall constitute a quorum. The Committee reports to the Board and shall maintain minutes of all meetings, which shall be regularly approved by the Committee and made available for distribution to the Board. The Committee shall meet monthly or more frequently if needed at the call of the Chairperson.

COMMITTEE RESPONSIBILITIES

The Resident Engagement Committee, in accordance with the mission and aligned with the strategic plan:

- Coordinates the Board's efforts to increase the level of participation from Dwelling Place residents in the apartment communities, neighborhoods and communities where they live.
- Provides oversight for resident engagement and volunteer programs focused on:
 - Leadership Development
 - Resident to Resident Support
 - Maintenance and Beautification
 - Community Arts
 - Life Skills
- Identifies barriers to be addressed to increase resident participation in programs.
- Identifies training programs and resources that will allow committee members to participate fully in performing the responsibilities assigned to this committee.
- Maintain all oversight responsibilities including but not limited to:
 - Review and analyze annual resident surveys for appropriate responses on a collective and property by property basis.
 - Review and recommend approval for all annual Community Building and Engagement programs and budgets.
 - Monitoring for the effectiveness of resident engagement strategies.
 - Helping the Board to understand their roles and responsibilities with regards to increasing resident engagement.

The Committee shall work with the Co-Directors of Community Building and Engagement in developing short range and long-range plans for increasing and maintaining resident engagement and shall perform such other duties as may from time to time be required by the Board.