BOARD OF DIRECTORS
ANNUAL PLANNING SCHEDULE
Board Approved: 12.04.2019

FEBRUARY
• Review of Mission and Bylaws
• Conflict of Interest Disclosure Update
• Review of Signing Authority for Financial Accounts
• Review Board Committee Composition
• Update Board Contact Information

APRIL
• Review of Board Governance Policies
• Review of Annual Fund Development Plan
• Nomination of Board Officers

JUNE
• Annual Audit Review
• Election of Dwelling Place of Grand Rapids NPHC Officers
• Appointment/Election of Dwelling Place Foundation Board of Directors and Officers
• Acknowledgement of Retiring Board Members
• Ratify Actions Taken on Behalf of Related Entities

AUGUST
• Review of Personnel Policies
• Review of Diversity, Equity, and Inclusion Plan

OCTOBER
• Initiate CEO Annual Review
• NeighborWorks Reporting Survey

DECEMBER
• Review and Approval of Annual Budget
• Review and Update Strategic Plan
• Establish Annual Board Goals
DWELLING PLACE PROPERTIES
WITH BOARD MEETING ACCOMMODATIONS

1. Reflections Senior Apartments (Available anytime but tight parking)
2. Harrison Park Apartments (Available anytime in 2020)
3. Franklin Apartments (Available in 2021)
4. Herkimer and Commerce Courtyard Apartments (Available anytime)
5. Weston Apartments (Available anytime but tight parking)
6. Midtown Apartments (Available anytime but in Holland)
7. Roosevelt Apartments (Available anytime but in Muskegon Heights)
8. St. James Apartments (Available anytime)
9. 106 S. Division Avenue Offices (Available anytime but tight parking)
10. Ferguson Apartments (Available in 2021)