

DWELLING PLACE OF GRAND RAPIDS

GOVERNANCE COMMITTEE

April 21, 2020

Committee Approved May 19, 2020

MEMBERS PRESENT Annamarie Buller, David Byers, Juan Daniel Castro, Holly Jacoby, Rick Stevens, Larry Titley, Lee Nelson Weber

MEMBERS ABSENT Tommie Wallace

STAFF PRESENT Zoe Post, Denny Sturtevant

The meeting was convened via conference call at 9:01 AM by Juan Daniel Castro.

APPROVAL OF MINUTES **Minutes of the Governance Committee meeting of March 17, 2020 were approved by motion of David Byers, supported by Lee Nelson Weber and carried unanimously.**

GOVERNANCE POLICIES REVIEW The committee reviewed edits made by Mr. Byers for the Governance Policies and raised questions concerning their alignment with the Dwelling Place bylaws. Mr. Titley will review both these documents and the Governance/Executive Committee Descriptions and report any inconsistencies at the next meeting.

ANNUAL CALENDAR / CONSENT AGENDA The committee discussed the purpose of the consent agenda and annual calendar, along with board responsibilities related to these items. The annual calendar contains items that ought to be reviewed every year but do not necessarily require updates or changes. Committee documents that are recommended to the board are reflected in the minutes of those meetings in bold and/or underlining. The Executive Committee can determine which items should be included in the consent agenda when it creates the board meeting agenda. Ms. Buller will discuss expectations regarding the consent agenda at the next board meeting.

NOMINATION OF BOARD OFFICERS Ms. Buller spoke with Francine Gaston, who is willing to step down as board secretary, but would still like to be part of the Executive Committee. In addition, Mr. Titley will not be continuing on the committee when his board term expires in June. Mr. Castro will contact newer board members to inform them of Executive Committee responsibilities and see who may be interested in board leadership. Further discussion will occur at the May Governance meeting.

APPROACHING NEW BOARD/COMMITTEE MEMBERS Committee members reported their outreach to potential board and committee members:

- Rebeca Velazquez-Publes: Mr. Stevens has reached out but has not been in contact yet.
- Eleanor Moreno: Interested and pleased to be invited; will meet with Ms. Buller in about a week.
- Richard Yidana: Willing to contribute in any capacity; Mr. Castro suggested the DEI Committee may be a good start.
- Mr. Sturtevant has not yet had a chance to reach out to Synia Jordan or contact staff regarding Marty Clark, but will do so before the May meeting.

ADJOURNMENT The Governance Committee meeting was adjourned at 10:31 AM by Juan Daniel Castro.