MEMBERS PRESENT: Dennis Sturtevant, Justin Rhodes, Grace Thuo, Ken Kaminski, Laurie Mullennix, Richard Stevens, Annamarie Buller, Latrisha Sosebee, Raphael Shamsid-Deen, Liz Mui, Zoe Post

The meeting was convened at 8:33 am by Denny Sturtevant.

APPROVAL OF JUNE MINUTES

Minutes of the Diversity, Equity, and Inclusion Council meeting of August 15, 2018 were approved with a motion made by Ms. Post, supported by Ms. Thuo, and carried unanimously.

DEI PLAN - DRAFT REVIEW AND COMPARISON

Ms. Sosebee suggested the use of a comment box as a resource for staff to reach out about concerns. Ms. Buller agreed that there should be an option to submit feedback anonymously.

The following changes were discussed in relation to the formatting and content of the Diversity, Equity, and Inclusion Plan:

- Update Survey Outcomes & Focus Group Outcomes Sections
  - Remove bullet pointed outcomes, but inform of need for improvement and goals following the collection of data

- Goals Section
  - Remove first paragraph of section
  - Remove “2019-2020” and change to “The Plan”
  - Goal 2, Point 3 - Change “assimilation” to “inclusion activity” and remove the word “new”

- Update Appendix C data, including Community Demographics map
  - Include note regarding census tracts/service areas calculations

- Appendix B - Only include Focus Group Questions

- Change numbers to letters under Goals Section

The following goals and sub-points were discussed by the council:

- Multiple ways to collect feedback
- Increase data and participation
- Including “Education” as a separate goal
- Rearranging sub-points and goals

Homework - Review goals and subpoints

PROPOSED AGENDA AND NEXT MEETING

Ms. Mui will send out a Doodle Poll to determine the next Diversity, Equity, and Inclusion Council meeting.

ADJOURNMENT

The meeting was adjourned by Mr. Sturtevant at 9:53 AM.