

DWELLING PLACE OF GRAND RAPIDS  
GOVERNANCE COMMITTEE  
UNAPPROVED MINUTES  
August 18, 2020

- MEMBERS PRESENT** Annamarie Buller, David Byers, Juan Daniel Castro, Holly Jacoby, Rick Stevens, Lee Nelson Weber
- STAFF & GUESTS PRESENT** Zoe Post, Denny Sturtevant
- The meeting was convened via conference call at 9:03 AM by Juan Daniel Castro.
- APPROVAL OF MINUTES** **Minutes of the Governance Committee meeting of July 21, 2020 were approved by motion of Annamarie Buller, supported by Rick Stevens and carried unanimously.**
- BOARD CANDIDATE UPDATES** In considering inviting candidates from outside Grand Rapids to the board, the committee discussed continuing virtual meetings and providing board members with the tools to attend. Ms. Post will speak with the tech committee about options for obtaining laptops, tablets, and/or internet access for potential board members.
- The committee discussed several board candidates and assigned members to contact these individuals to gauge their interest. Mr. Sturtevant will first contact the full board with the candidate names—Crystal Rockafellow, Cynthia Ferguson, Jennifer Beaven, Mo Townsend, Lela Lyons, and Kim Simms— along with a brief biography and ask for any feedback the board has to offer. If there are no objections, the committee will first pursue candidates who fit the formerly homeless criterion, then the other qualified candidates. Ms. Jacoby, Ms. Weber, and Mr. Byers volunteered to contact the above candidates when appropriate.
- Ms. Buller introduced Bill Anderson and Llena Chavis as candidates for the Resident Engagement Committee. **Motion to recommend these candidates for approval by the full board was made by Annamarie Buller, supported by Lee Nelson Weber, and carried unanimously.**
- CHANGES TO BOARD SLATE** Ms. Buller will step down from her position as Board Chair and, per the Dwelling Place bylaws, Mr. Castro will step in as acting chair. Ms. Buller will remain Chair until the October board meeting. Mr. Castro will reach out to the board to see if anyone has a recommendation for Vice Chair.
- Motion to recommend Juan Daniel Castro for approval by the full board as Chairperson was made by Lee Nelson Weber, supported by Annamarie Buller, and carried unanimously. A recommendation for Vice Chair will be made at the next Governance Committee meeting.**
- BOARD ATTENDANCE** The committee will review board attendance at the next meeting based on a rolling 12 month period.

**DEI PLAN REVIEW**

As demographic information for board, staff, and residents will be updated annually for the DEI plan, the committee discussed the value of board members disclosing this information (Dwelling Place is required to report this to NeighborWorks and funding sources) and how to best communicate this to the board. Further discussion on how to translate the DEI goals outlined in the plan into action items for the work plan will be added to the September agenda.

**OTHER BUSINESS**

Ms. Buller noted that Renee Williams will be taking over as mentor for Troy Stressman.

**ADJOURNMENT**

The Governance Committee meeting was adjourned at 10:31 AM by Juan Daniel Castro.