MEMBERS PRESENT: Dennis Sturtevant, Angie Sanborn, Richard Stevens, Latrisha Sosebee, Grace Thuo, Annamarie Buller, Ken Kaminski, Zoe Post, Alex Valentine

MEMBERS ABSENT: Justin Rhodes, Laurie Mullennix, Raphael Shamsiddeen

The meeting was convened at 11:17 AM.

APPROVAL OF MINUTES

Minutes of the Diversity, Equity, and Inclusion Council meeting of October 1, 2020 were approved by motion of Mr. Stevens, seconded by Ms. Sosebee and carried unanimously.

WORK PLAN

As the committee discussed the format of the work plan, it was decided to use Ms. Post’s Google Sheet. This allowed the work plan to be organized by both goals and divisions within Dwelling Place. The committee agreed there will be separate tabs for Committee action items and Department action items. Other items that will be defined are start date, date of completion, point person, and resources needed.

EXAMPLE ACTION ITEM

The Governance Committee’s notes were used to test the new format of the work plan. While troubleshooting, it became apparent that a method needed to be created to add action items into the work plan. Ms. Post purposed assigning the committee members responsibility over summarizing and documenting into the work plan the notes from the different departments and committees. Members of the committee will present their additions to the work plan at the next DEI Committee Meeting.

NEXT MEETING

The next Diversity, Equity, and Inclusion Council Meeting will be held on December 7, 2020.

ADJOURNMENT

The meeting was adjourned 12:50 PM.