MEMBERS PRESENT: Angie Sanborn, Dennis Sturtevant, Grace Thuo, Justin Rhodes, Ken Kaminski, Latrisha Sosebee, Richard Stevens, Zoe Post, Alex Valentine

The meeting was convened at 11:30 AM.

APPROVAL OF MINUTES Minutes of the Diversity, Equity, and Inclusion Council meeting of November 2, 2020 were accepted as presented.

WORK PLAN After a round table discussion, the committee decided to work on the format of the work plan. These changes were made:
- The work plan was condensed into one spreadsheet and no longer divided by “Board” and “Staff.”
- “Company-wide” under the “Responsible Department/Committee” was changed to “Human Resources.”
- Abbreviations are to be spelled out.
- This sentence will be added “This is a living document that will be updated as needed”
- “Completion Date” was changed to “Review Date”

Further discussion will be made by committees and departments to review, edit, or add action items to the work plan.

NEXT MEETING The next Diversity, Equity, and Inclusion Council Meeting will be held on February 1, 2021 at 11:30 AM

ADJOURNMENT The meeting was adjourned 12:40 PM.