

DWELLING PLACE OF GRAND RAPIDS
CEO SUCCESSION PLANNING COMMITTEE
UNAPPROVED MINUTES
March 25, 2021

MEMBERS PRESENT Annamarie Buller, Juan Daniel Castro, Rich Kogelschatz, Rick Stevens

MEMBERS ABSENT Gil Segovia, Renee Williams

GUESTS PRESENT Zoe Post

Jan Glick and Heyward Watson, Third Sector Company (TSC)

The meeting convened via video conference at 11:03 AM.

APPROVAL OF MINUTES **Minutes of the February 25, 2021 meeting were approved by motion of Juan Daniel Castro, supported by Rick Stevens, and carried unanimously.**

STATUS UPDATE Mr. Glick and Mr. Watson gave an update on the search, reporting that they have identified a number of qualified candidates. A summary of these candidates will be provided to the committee by Mr. Glick prior to the resume review on April 16th. Two rounds of interviews (April 26-27 and May 18) will follow.

EMPLOYMENT AGREEMENT The committee reviewed the employment agreement developed by Mr. Stevens, focusing attention on what terms might be reasonable for the length of contract and possible severance pay. Mr. Kogelschatz will draft a revised version for the committee to review. Once these comments have been submitted, Mr. Kogelschatz will provide a copy to Tony Comden to identify any necessary revisions.

OTHER BUSINESS Ms. Buller will contact staff that are organizing a farewell event for Mr. Sturtevant for an update. The Executive Committee will also add this item to their next meeting agenda.

ADJOURNMENT The CEO Succession Planning Committee adjourned at 12:08 PM.