

DWELLING PLACE OF GRAND RAPIDS
JOINT EXECUTIVE & GOVERNANCE COMMITTEES

April 13, 2021

Committee Approved May 11, 2021

MEMBERS PRESENT Annamarie Buller, Juan Daniel Castro, Sadie Erickson, Rick Stevens, Lee Nelson Weber, Renee Williams

MEMBERS ABSENT Francine Gaston

STAFF & GUESTS PRESENT Zoe Post, Dennis Sturtevant

Rich Kogelschatz

The meeting was convened via video conference at 7:32 AM.

APPROVAL OF MINUTES **Minutes of the joint Executive/Governance Committee meeting of March 9, 2021 were approved by motion of Annamarie Buller, supported by Lee Nelson Weber, and carried unanimously.**

CARVER GOVERNANCE MODEL WORKSHOP Mr. Kogelschatz reported on his experience implementing the Carver Governance Model during his tenure at Home Repair Services. Certain features, such as the limited use of committees, differ from other forms of board governance like the Excellence in Governance model used in NeighborWorks training. Committee members noted that these models can be compatible, and that a discussion to update Dwelling Place governance policies should be held at the board level with the new CEO.

BOARD SELF-ASSESSMENT To allow the board to set a reference point for the first few years under a new CEO, the committee recommended using the BoardSource online survey to help the board conduct a self-assessment. The committee also suggested reviewing the results in a retreat fashion, perhaps while gathering to discuss an updated strategic plan. Mr. Castro will contact the board about the self-assessment, which should be completed by the end of May.

BOARD AND COMMITTEE RECRUITMENT PLANNING To maintain its commitment to diversity in experience and expertise, and to remain in compliance with NeighborWorks and other requirements, the Governance Committee will continue to develop a list of candidates to serve on the board and its committees. Ms. Weber recently spoke with Kim Sims, who is interested in serving on the CLT board. **Motion to appoint Kim Sims to the Dwelling Place Regional Community Land Trust Board was made by Annamarie Buller, seconded by Lee Nelson Weber, and carried unanimously.** The committee will discuss board and committee recruitment further at its next meeting.

STAGGERED BOARD TERMS Currently, the board has three members whose terms will expire in 2021/2024, five in 2022, and seven in 2023. **To balance the board terms, the committee recommended by consensus that Ms. Buller and Ms. Weber end their terms early in June 2021 and that the board reappoint them for a new 3-year term.**

**DEI GOVERNANCE
TASKS**

The topic was tabled for the next meeting; Mr. Castro will contact committee chairs for a status report on the DEI tasks assigned to their committees and give a summary.

**MAY BOARD
MEETING AGENDA**

- Mission Moment
- Consent agenda
- Employee survey results and analysis

OTHER BUSINESS

A board member requested adding approval of the agenda to the board meeting agenda. While the board will not adopt a formal procedure, any items that are not listed on the board agenda will be announced at the start of the meeting.

Andre Butler will attend the June board meeting and has requested 15 minutes with the board to discuss executive transition and the upcoming NeighborWorks review.

Mr. Sturtevant has a substantial amount of unused paid time off that he would like to donate. He will draft a memo for the board outlining how the funds might be used to assist with homeownership down payment.

ADJOURNMENT

The Executive Committee adjourned at 9:44 AM.