

DWELLING PLACE OF GRAND RAPIDS  
EXECUTIVE COMMITTEE  
October 12, 2021  
DRAFT MINUTES

**MEMBERS PRESENT** Annamarie Buller, Juan Daniel Castro, Francine Gaston, Sadie Malady, Rick Stevens

**MEMBERS ABSENT** Lee Nelson Weber, Renee Williams

**STAFF PRESENT** Jeremy DeRoo, Zoe Post

The meeting was convened via video conference at 8:02 AM.

**APPROVAL OF MINUTES** **Motion to approve the minutes of the September 14, 2021 Executive Committee meeting was made by Annamarie Buller, supported by Rick Stevens, and carried unanimously.**

**STRATEGIC PLANNING**

**Overview**

Dwelling Place has recently received several grants targeting different aspects of the organization. The work that staff and committees will be completing in these areas will help inform practical goals for the strategic plan while the board focuses primarily on relational elements.

**Consultant**

The Committee will work with Mr. DeRoo to draft a summary of the goals for the strategic planning process and request a letter of intent from several possible consultants/firms, including: Nadia Brigham, Steve Crandall, Deanna Rolffs, and Inclusive Performance Strategies. The consultant would work with the board to develop its mission and values and help tie this into the work done by staff and in committees.

**Timeline**

The Committee hopes to interview and select a consultant by the end of the year, then finalize the process and recommend approval of the consultant to the board at a special January meeting. The board will plan an in-person retreat (if possible) for two half-days in the spring to work on the strategic plan and an additional half-day in the fall to add to this the practical goals developed by staff and committees. The final strategic plan will be approved at the October or December 2022 board meeting.

**OTHER BUSINESS** Ms. Gaston will connect with Kellie Kitchen to see if she is interested in joining the Executive Committee and Ms. Malady will ask Kim Sims if she is interested in joining the Governance Committee.

**ADJOURNMENT** The Executive Committee adjourned at 8:55 AM.