

## **2023 Summer VISTA CIM Coordinator, Dwelling Place**

AmeriCorps VISTA Summer Associate

Grand Rapids, Michigan

Dwelling Place seeks an outstanding individual to provide one summer of service through AmeriCorps VISTA (Volunteers in Service to America). Dwelling Place is a community-based nonprofit organization whose mission is to improve the lives of people by creating quality affordable housing, providing essential support services and serving as a catalyst for neighborhood revitalization. Our AmeriCorps VISTAs will function as a core part of our staff team working alongside permanent staff, yearlong VISTA Members, internship staff, and community volunteers.

The Summer VISTA Community Impact Measurement (CIM) Survey Coordinator will conduct activities such as coordinating the completion of the physical conditions survey and the residential survey and managing community outreach activities to increase the participation rate in the survey. The VISTA will connect closely with other staff and volunteers to improve the quality of life for the low and moderate-income Dwelling Place communities across West Michigan. This position supports work to increase the voices of residents and the impact that they can make on the communities where they live.

**Project goal:** Facilitate the CIM, a neighborhood level survey made up of two parts: recording physical conditions and conducting a residential survey.

This position requires a commitment to serve as a full-time employee for a ten (10) week period beginning Monday June 5, 2023 – August 13, 2023. Compensation is paid directly to VISTA Summer Associates in the form of a modest bi-weekly living allowance from AmeriCorps VISTA. At the end of the term of service, an education award or cash stipend may be provided. For more information about AmeriCorps VISTA, see <http://www.nationalservice.gov/programs/ameriCorps/ameriCorps-vista>.

### Training and Qualifications

- U.S. Citizen at least 18 years of age
- Responsible, self-motivated, and able to handle multiple on-going projects
- Excellent verbal and written communication skills
- Relevant non-profit or community development experience
- Computer skills required (MS Office products proficiency helpful)
- Other language skills a plus
- Ability to exercise considerable initiative and independent judgment and follow-through
- Maintains regular and timely attendance
- Thrives in a fast-paced work environment

Applications will be accepted until Thursday, April 20, 2022. For more information or to apply, contact Heather Ibrahim at [hibrahim@dpgr.org](mailto:hibrahim@dpgr.org)

